



## MEETING NOTICE AND AGENDA

Notice is hereby given that the Kaysville City Council will hold a regular council meeting on Thursday, March 7, 2019, starting at 7:00 p.m. in the Council Room of the Kaysville City Municipal Center, 23 East Center Street, Kaysville, UT. A Redevelopment Agency Board Meeting will be held prior to the council meeting at 6:30 p.m.

### **REDEVELOPMENT AGENCY BOARD MEETING – 6:30 PM**

1. Opening.
2. Davis County Façade Grant.
3. Adjournment.

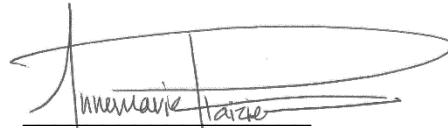
### **CITY COUNCIL MEETING – 7:00 PM**

The agenda shall be as follows:

1. OPENING
  - a. Provided by Council Member Stroh DeCaire.
2. RECOGNITIONS AND PRESENTATIONS
  - a. Utah City/County Management Association Credential Presentation.
3. DECLARATION OF ANY CONFLICTS OF INTEREST
4. CONSENT
  - a. Minutes from February 21, 2019.
  - b. Award of Bid for 200 North Bridge Repair Project Test Section – Josh Belnap, Public Works Director.
5. ACTION ITEMS
  - a. Interlocal Cooperation Agreement for Municipal Election Services – Shayne Scott, City Manager.
  - b. Consultant Contract for Community Visioning Services – Langdon Group.
6. CALL TO THE PUBLIC (3 MINUTE LIMIT, MUST SIGN UP IN PERSON)
7. COUNCIL MEMBER REPORTS
8. CITY MANAGER REPORT
9. ADJOURNMENT

Kaysville City is dedicated to a policy of non-discrimination in admission to, access to, or operations of its programs, services or activities. If you need special assistance due to a disability, please contact the Kaysville City Offices at (801) 546-1235.

I hereby certify that I posted a copy of the foregoing Notice and Agenda at City Hall and emailed copies to media representatives on March 1, 2019.

A handwritten signature in black ink, appearing to read "Annemarie Plaizier", is written over a horizontal line. The signature is stylized and somewhat cursive.

Annemarie Plaizier  
City Recorder

# STAFF REPORT

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**COUNCIL MEETING DATE:** March 7, 2019  
**ITEM NO.:** Redevelopment (RDA) Meeting

**TYPE OF ITEM:** Action  
**PRESENTED BY:** Shayne Scott, City Manager

**SUBJECT/AGENDA TITLE:** Davis County Façade Grant

## EXECUTIVE SUMMARY:

Davis County has a program by which a city may request funding for façade and signage improvements in prominent locations in the city. This grant program has \$25,000 available but requires a dollar for dollar match, which would mean Kaysville City would be required to pay \$25,000 if the grant were to be awarded. Staff and Davis County are looking for a commitment from the Redevelopment Agency Board to support this grant proposal. If we were to receive this grant, we would then go through a process to award the money out to a deserving business.

**Council Options:** Include a motion to express financial support for the grant proposal submitted by staff.  
Do not move to support the grant as proposed

**Recommendation:** Motion to support the grant application as proposed

**Fiscal Impact & Fund Source for Recommended Action:**  
This support will cost the city \$25,000 in RDA funds.

**Attachments:** None

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# Main Street/Business Façade Improvement Grant

## Agreement

This agreement is entered into by and between Davis Council of Governments, Inc., dba Davis Fund for Economic Development, and \_\_\_\_\_ in order to provide funds for a Main Street Improvement Grant/ Business Façade Grant program. The parties agree that funds will exclusively be used for the purposes described herein. If funds have not been spent by December 31, 2020, unspent funds may, at the discretion of Davis Fund, be repaid to Davis Fund by providing 90 day notice of such demand.

### PROGRAM OVERVIEW

The Davis Fund for Economic Development, on behalf of the Davis Council of Governments, Inc., is pleased to co-sponsor a grant to assist businesses along main business corridors in Davis County. The Davis Fund is making \$25,000 available to each of these participating cities, with the anticipation that the cities will also provide additional funds.

1. **Purpose:** the goals of the business façade grant are to:
  - a. Beautify main street areas in Davis County.
  - b. Increase economic development by making businesses more attractive to businesses and patrons.
  - c. Attract additional private and other sources of funds to invest in the main street areas.
  - d. Support local, small businesses in Davis County.
2. **Amount available:** The amount available to an individual/business shall be determined by the participating city, not to exceed \$25,000 per business or building.
3. **Eligibility:** To be eligible, businesses must meet the following.
  - a. Own or rent a building located along Main Street or equivalent road in a participating city.
  - b. Improvements must conform to local and national historic guidelines, if applicable.
  - c. Improvements must be to the exterior and visible from the main street corridor.
  - d. Compliance with building codes and zoning regulations.
  - e. Applicants are encouraged, but not required, to provide own funds to support the project.
  - f. Must be a business or non-profit organization in good standing with local, state, and federal laws.
  - g. Improvements must be made primarily for commercial use, not residential.
  - h. Improvements may be under way, but preference is given to new improvements.
  - i. Eligible uses of funds include but are not limited to:
    - i. Rehab of exterior facades including paint, siding, masonry, etc.
    - ii. Upgraded doors, windows, gutters, spouts, trim, soffit and fascia
    - iii. New or upgraded lighting or display areas
    - iv. New or updated signage
    - v. Soft costs (e.g. design costs), labor, materials, fixtures for above on-site improvements.
4. **Process.** Applicants may be required to complete competition-based application and provide all supporting materials including drawings and photos, as well as:
  - a. Cities will publicize grant opportunity, and may establish at their discretion application deadline(s).
  - b. Applicants provide all documentation or clarifications as requested by City staff or the Davis Fund.



## Main Street/Business Facade Improvement Grant

- c. If applicant is a tenant, the applicant must include a letter of support or other verifiable form of permission from the owner.
- d. City staff will then review the applications, and make recommendations to City officials.
- e. City officials will notify applicants of a decision within 60 days.
- f. Enter into agreement with the City identifying scope of work and timelines.
- g. Work must commence within 60 days of notification of award.
- h. Improvements must be completed by December 31, 2020, unless otherwise extended in writing by the City or Davis Fund.

Davis Fund Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_

City Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_