



POWER COMMISSION BOARD MEETING

MEETING MINUTES

March 3, 2020

MISSION STATEMENT

Kaysville City Power and Light's Mission is to safely provide electricity with superior customer service at a competitive price to the residents and businesses in Kaysville City.

APPROVED

Kaysville City Power Commission Board held a Regular Power Commission Board Meeting at 7:00 p.m. in the Conference Room of the Kaysville City Recreation Building, 85 North 100 East, Kaysville, UT.

Present: Chairman Brok Thayn, Co-Chairman Alan Farnes, Board Member Jordan Stephenson, Board Member Brent Dewsnup, Board Member Alan Quigley, Council Member Andre Lortz.

Others Present: Gary Hatch, Kaysville City Power and Light Power Superintendent, Stacie Harward Administrative Assistant.

Excused: Board Member Krista Keetch, Bruce Rigby, Resource and Service Manager.

Opening Provided by Chairman Brok Thayn
Prayer Given by Co-Chairman Alan Farnes
Mission Statement read by Chairman Brok Thayn

UPDATE ON PROJECTS

Mr. Gary Hatch, Kaysville City Power Superintendent, presented updates. He started with:

1. Electric Vehicle Charging Stations.

Bruce Rigby Resource and Customer Service Manager has reached out to other utilities that have EV Stations to find out what they charge for use of their stations. The Board was asked to start thinking about what Kaysville City should charge for the EV Charging stations. This item

APPROVED

will be addressed in a future meeting. An Electric Vehicle Charging Station Grant was offered thru The State of Utah. The grant was submitted on November 18, 2018. In March of 2019, the Power Department was notified that the application was conditionally approved. Two bids were needed from Electric Charging Venders and submitted to the Volkswagen Trustees. In December 2019, the Power Department was informed that the grant was approved.

The Power Department ordered Nine (9) Level 2 Dual Charging Stations, also included in the grant application was a Five (5) year prepaid Cloud Connection plan and a Five (5) year Extended Warranty. Two (2) will be installed at the Operation Center for fleet vehicle use, Three (3) will be installed at the City Hall location for public use, Two (2) will be located at the Davis County Library/ Heritage Park located on 200 North ,Two (2) will be installed at Barnes Park near the Pickle Ball Courts. \$72,000.00 was paid for equipment and will be reimbursed by the grant \$69,000.00. The grant paid for 100% of the EV Charging stations for Public Use and 60% for the EV Charging stations for fleet use. Mr. Shane Scott, Kaysville City Manager was involved in the writing of the grant request. He was also involved in deciding on the locations of the EV Charging Stations. Locations were picked because of access to main roads and easy access.

Level 2 charging stations will provide a full charge in 2 ½ hours. Equipment has been received. The City has One (1) year to install the stations. All Installations will be done in-house by the Power Department. The board needs to start thinking about what fees need to be charged. One example that was received and given to the board was from Logan City. \$1.00 connection fee, first hour is free, the next 4 hours are \$1.00 per hour, after 5 hours \$3.00 per hour. As more information comes in from other Cities that information will be forwarded to board members to review. One unit will be able to charge Two (2) vehicles at a time. There is also an App available on the phone for users to locate the Electric Vehicle Charging Stations. Charging stations will also keep a history to help track of how often they are used.

2. AMI Project

The AMI Project (Advance Metering Infrastructure) is doing well. The project is still under the deadline of complete installations of 2 years. As of March 3, 2020, 8,000 meters have been installed. Approximately 2,000 still need to be installed. Crews can do 40 to 50 per day per crew. Power Department hopes to have them all installed by September 2020, if not sooner. They have been a very useful tool for outage management. Low voltage issues are caught earlier and response time as been quicker. The crews have been able to change out transformer before power outage has occurred. For non-payment, all it takes is a push of a button rather than a visit to the home. 48 hours before shutoff a red tag notice is delivered to the customer and left on the door informing them of a shutoff for non-payment. They are also left with instructions on how to bring their bill current. During the winter months, a limiter is placed on meter. During the summer months, the meter is completely shutoff. Eventually after all meters have been installed, an App will be available for residents to check their usage. Solar meters are installed by Jeff Fillin, Meter Reader or Bruce Rigby, Resource and Customer Service Manager. They are also installing AMI meters on those homes.

3. LED Street Light Project

The approval was given by the City Council to install and replace existing street lights with LED Lights. The Power Department has installed 650 lights. Approximately 333 street lights are left to be installed. 985 streetlights were purchased. The project is

APPROVED

moving along well and faster than expected. Only a few residents have complained that the lights were too bright. The lights are a different color from the older lights. They will take a few nights to get used to the different color. Maintenance on the LED lights have been a non-existence, which has saved money and time for the City and the residents. The LED Street lights have a Ten (10) year warranty from the factory.

4. System Reliability Study

Gary Hatch, Kaysville City Power Superintendent met with ECI (Electrical Consultants Incorporated) on February 5, 2020 and reviewed the model. Our system according to them looks fairly well. There are few areas and issues that need to be addressed and improved on. The study is very in-depth and ECI requested more information. This study can also be used as an ARC Flash Study. The System Reliability Study will take a little longer than expected. No date was given when it will be completed. Once the report is completed, Gary Hatch will forward to Board members to review.

CALL TO THE PUBLIC

No one was present for this agenda item.

ADJOURNMENT

Chairman Brok Thayne made the motion for adjournment at 8:17 p.m.

Board Member Brent Dewsnup second the motion.

The motion passes unanimously.

Stacie Harward

Stacie Harward
Kaysville City Power and Light
Administrative Assistant