

KAYSVILLE CITY COUNCIL

March 7, 2019

Minutes of a regular Kaysville City Council held March 7, 2019 at 7:00 p.m. in the City Council Chambers of the Kaysville City Municipal Center.

Council Members present: Mayor Katie Witt, Council Member Dave Adams, Council Member Larry Page, Council Member Jake Garn, Council Member Stroh DeCaire, and Council Member Michelle Barber (telecom)

Others Present: City Manager Shayne Scott, City Attorney Nic Mills, City Recorder Annemarie Plaizier, Public Works Director Josh Belnap, Dean Wall, Keith Romney, Bryce Haderlie, David Larson, Jay Baughman, Hayden Baughman, Mason Grimm, Julie Hansen, Stephanie Hansen, Brigg Lewis, Adam Fulks, Rocky Edelman, Donavon Mitchell, Ezekiel Ramirez, James Bingham, Steven Easthope, Braeden Lewis, David Easthope, Mark Barnett, Austin Nelson, Davis Cella, Brendan Pierce, Ricky Williams, Brighton Pierce, Porter Fisher, Heather Harris, Martin Olds, Ty Harris, Derek Moss, Richard Proctor, Jeannette Proctor, Josh King

OPENING

Opening provided by Council Member DeCaire.

RECOGNITIONS AND PRESENTATIONS

UTAH CITY/COUNTY MANAGEMENT ASSOCIATION CREDENTIAL PRESENTATION

Bryce Haderlie and David Larson, with the Utah City Management Association, explained that they were here to honor Mr. Shayne Scott with the “Credentialed Manager” designation by the International City/County Management Association. The ICMA’s Credentialing Program recognizes professional local government managers qualified by a combination of education and experience, adherence to high standards of integrity, and an assessed commitment to lifelong learning and professional development. Managers are recognized through a peer review credentialing process. Shayne is one of only fifteen local government professionals in the State of Utah who have earned this prestigious designation.

DECLARATIONS OF ANY CONFLICTS OF INTEREST

No conflicts were disclosed.

CONSENT ITEMS

Mayor Witt asked for a vote on the Consent Items.

Council Member DeCaire asked that the following item be pulled for discussion:

- b. Award of Bid for 200 North Bridge Repair Project Test Section.

Council Member DeCaire made a motion to accept the following Consent Items:

- a. Minutes from February 21, 2019.

The motion was seconded by Council Member Garn.

The vote on the motion was as follows:

Council Member Adams, yea
Council Member Page, yea
Council Member Garn, yea
Council Member Barber, yea
Council Member DeCaire, yea

The motion passed unanimously.

Public Works Director Josh Belnap explained that Gerber Construction has submitted a proposal and was the low bid for the repair of the panels on the 200 North bridge. However, despite extensive investigative efforts, there still remains some uncertainty about the exact conditions behind the panels and, as a result, how effective Gerber's proposed method will be. The City is proposing to award a smaller amount to Gerber to have them first undertake a test section, in case the conditions vary significantly from what we know, which may impact the effectiveness of their approach. This process will help provide the City with increased understanding and confidence in the long-term viability of the approach without having to first commit all the available funds. If the test proves successful, we would then propose awarding the full contract to Gerber. If it is not successful, we still have most of the settlement funds intact and we then have greater information to help guide our next steps.

Council Member DeCaire made a motion to approve the award of bid for 200 North Bridge Repair Project Test Section, seconded by Council Member Adams.

The vote on the motion was as follows:

Council Member Page, yea
Council Member Garn, yea
Council Member Barber, yea
Council Member DeCaire, yea
Council Member Adams, yea

The motion passed unanimously.

ACTION ITEMS

INTERLOCAL COOPERATION AGREEMENT FOR MUNICIPAL SERVICES

Shayne Scott explained that Davis County has the equipment and resources needed to carry out an election and is willing to make available the resources and equipment to assist our City in holding its municipal primary and general elections in 2019. The County has assisted the city with our elections previously, and Staff is recommending that we work with them again.

Council Member Page made a motion to approve the Interlocal Cooperation Agreement for Municipal Election Services with Davis County, seconded by Council Member DeCaire.

The vote on the motion was as follows:

Council Member Garn, yea
Council Member Barber, yea
Council Member DeCaire, yea
Council Member Adams, yea
Council Member Page, yea

The motion passed unanimously.

CONSULTANT CONTRACT FOR COMMUNITY VISIONING SERVICES – THE LANGDON GROUP

Shayne Scott explained that after much discussion, we have gotten to the point where Staff is ready to present a contract for consulting services to prepare a Community Visioning document, also referred to at times as a Strategic Plan. We have followed a request for proposal process and selected The Langdon Group to present to Kaysville City Council. The agreement being presented tonight was drafted between Staff and the Langdon Group.

Dean Wall asked what the Community Visioning Services was for.

Mayor Witt responded that the city has been discussing a way to try to plan for the future of the city, but to have it generated more from the residents and not the Council. The Langdon Group has worked with other government associations doing similar research to try to gather input from residents or other parties and then create a plan from there.

Josh King, with The Langdon Group, said their company is looking forward to working with Kaysville to develop a Strategic Plan. This Plan will include a mission, vision and guiding principles for the city. We want to plan for Kaysville through the diverse input of Kaysville residents. We will assess what people's attitudes, beliefs and ideas are for the city. This will be done through interviews, surveys, workgroup meetings and working with the City. After that the information will be analyzed and put into key themes and insights to help future development.

Mayor Witt said that the city will be reviewing the General Plan soon and this is the first step in doing that.

Council Member Adams asked about the cost.

Mayor Witt responded that when choosing a company to work with, there were at least ten proposals submitted to the City and The Langdon Group offered the most at the best cost. Their proposed cost for providing their services is \$45,000 however there are some items included in that estimate that the city will do on our own and therefore won't be included.

Council Member Garn made a motion to approve the Consultant Contract for Community Visioning Services with The Langdon Group, seconded by Council Member DeCaire.

Council Member Barber commented that she was appreciative of the selection process and feels that this is a good start to addressing the future of the city.

Council Member Garn said that this is a good process to look at what the citizens' vision is for the city, and feels that it's necessary to contract with a consultant so that this is not done internally. The General plan is reviewed every five years and this visioning project will help to give us a broader perspective. It will give the city an idea of what the community values. In hiring a contractor we will have a better improved process and won't make naïve errors.

Mayor Witt commented that it's important to hire this project out because we want to ensure confidence with our residents that this was not manipulated with a specific outcome.

Council Member DeCaire said that the city often uses outside professional services because we don't have the expertise. It's important that this community vision project come from an independent voice because they have more experience in this type. They can look at things we might overlook. This project will help the city to move forward to help with future generations that will live here.

Council Member Adams commented that the General Plan seems to more address the zoning of properties and there doesn't seem to be a need for any massive shifts in zoning in our community. What is the prerogative for this strategic plan and how will it affect the General Plan? Council Member Adams added that he feels that the city shouldn't pay outside parties to do something that could be accomplished on our own. We could put out our own surveys for residents to respond to.

Mayor Witt said that the General Plan is meant to be kept general, and she feels that it would be best to find out what the residents' vision of the city is, rather than the Council telling residents what it should be. The Council continuously changes but the residents remain the same and it should be their plan, not the Council's. This will give us a better idea of what people want in a much broader perspective.

Derek Moss, with The Langdon Group, said that this project will help determine where the city wants to go with land use and zoning from here. Some areas will need to be redeveloped, and there will likely need to be improvements done to infrastructures and amenities. Going through

this process will help us to capture and establish a vision and mission for the city. Then the City can look at how to implement it. There might not be many changes that need to be made, but at this point we don't know that.

Council Member DeCaire said that he was serving as a Planning Commission member when the General Plan was last reviewed. Active Transportation was a big issue during the last review and was written into the Plan. The General Plan is more than just a land use document. It is intentionally ambiguous and covers a wide array of topics. The Plan helps to guide our community forward and will be beneficial to the city.

Council Member Adams commented that he feels that because of the constant changes to the General Plan it seems to get the city into more trouble. Cities seem to be being pushed more by the legislature to create more high density housing in their communities, but that is not why people moved to Kaysville. We need to honor what the current residents want.

Council Member Barber commented that she has had several residents comment how this strategic plan is a positive move and will be beneficial to the City.

The vote on the motion was as follows:

Council Member Barber, yea
Council Member DeCaire, yea
Council Member Adams, nay
Council Member Page, yea
Council Member Garn, yea

The motion passed with a vote of four to one.

CALL TO THE PUBLIC

Dean Wall said that recently there was an incident at his home and he put in a GRAMA request to receive some of the documentation about it. He's submitted the request thirty days ago and only received a portion of what he was asking for today.

Richard Proctor said that the city needs to be careful that we don't allow the federal government to dictate what we do. Mr. Proctor stated that he would be willing to help assist the city in future planning processes and be involved with the city.

Brigg Lewis said that he saw an article in the Standard Examiner about the remodeling that the city would like to do to City Hall and is very concerned about the anticipated cost of it. People in the city are already struggling financially and does not want to see residents further taxed so that the building can be remodeled. Mr. Lewis also stated that he would prefer that the city not contract out the fiber optic project, but rather it should be done by the city.

Kim Bell said that there are plans to improve Shepard Land with sidewalks and gutters, but feels that the concerns of residents haven't been heard. The timing of this project is not right as

construction costs are so high and there are many labor shortages. The neighbors were told that their driveway approaches would be the standard thirty feet, but that's not how these properties were purchased. Many of the properties along here are horse properties and they need their larger approaches.

COUNCIL MEMBER REPORTS

Council Member DeCaire said that the Power Commission met a few nights ago and discussed the UAMPS projects and the AMI Metering updates. So far they've already deployed about 3000 meters.

Mayor Witt explained that they have been discussing the city hall remodel plans for awhile now and have been working with the architect to ensure we are able to find more functional space. There will be an open house to discuss the remodel and to let residents tour the facility on March 19, 2019 from 6:00 to 8:00 p.m. There is also a survey being sent out to residents asking about how they would feel about fiber optics coming to their home.

Council Member Adams commented that there is a state law that gives the city ten business days to respond to GRAMA requests. If more time is needed, the city needs to notify the applicant.

ADJOURNMENT

Council Member Garn made a motion to adjourn the meeting at 7:50 p.m., second by Council Member DeCaire and passed unanimously.