



POWER COMMISSION BOARD MEETING

MEETING MINUTES

April 6, 2021

MISSION STATEMENT

Kaysville City Power and Light's Mission is to safely provide reliable electricity with superior customer service at a competitive price to the residents and businesses in Kaysville City.

Kaysville City Power Commission held a Power Commission Board Meeting at 7:00 p.m. in the Kaysville City Council Chambers located at 23 East Center Street, Kaysville, Utah.

Present: Co-Chairman Alan Farnes, Board Member Brent Dewsnap, Board Member Alan Quigley, City Council Member Andre Lortz, Board Member Krista Keetch.

Others Present: Shayne Scott, City Manager, Gary Hatch, Kaysville City Power and Light Power Superintendent, Bruce Rigby, Resource and Customer Service Manager, Stacie Harward, Administrative Assistant.

Opening Provided by Co-Chairman Alan Farnes
Prayer given by Brent Dewsnap
Mission Statement read by Co-Chairman Alan Farnes

ELECTION OF CHAIRMAN AND CO-CHAIRMAN

Election of new Chairman and Co-Chairman was tabled until next meeting (May 4, 2021) when new commission members will be in attendance after approval by city council (April 15, 2021).

APPROVAL OF MINUTES- AUGUST 31, 2020

Minutes of the August 31, 2020 meeting were presented. Board Member Brent Dewsnap made the motion to approve the minutes. Board Member Krista Keetch seconded the motion. The Motion passed unanimously.

APPROVAL OF MINUTES- OCTOBER 1, 2020

Minutes of the October 1, 2020 meeting were presented. Board Member Krista Keetch made the motion to approve the minutes. Board Member Alan Quigley seconded the motion. The Motion passed unanimously.

POLE ATTACHMENT FEES

Power Superintendent Gary Hatch presented information to the Commission. A program from APPA (American Public Power Association) has been adopted to help calculate the pole attachment fees. The average fee was between \$12.00

and \$25.00 a pole. He reached out to other municipalities in the State of Utah that also belong to UAMPS to see what they charge. The amount varied from \$15.00 to \$25.00 a pole. When the calculation was done, the amount came up to \$25.00. Staff recommends that the cost for the pole attachment fee be between \$18.00 to \$18.50. This fee would be for the time period of a year per pole every year. The current fee is \$9.30 per pole per year. This amount has been in force for 15+ years. This amount averages out to \$1.50 per month. For Information purposes Bountiful City Power and Light's fee is \$15.00. Heber City Power and Light's fee is \$18.50. Staff recommended that this issue be addressed again in a year. Staff recommend that the pole attachment fee be \$18.50. This will be included in the Standard Consolidated Fee Schedule, which is reviewed every year by the City Council. If there is a change in the fee, the parties that this affect will be notified of the change and that it will go in effect within 60 days. All pole connections are to be done by the independent companies. (I.E Comcast, Century link, Etc.). If the line transfers are not done in a timely manner then Kaysville City Power and Light will transfer them to the new pole. Those companies will be charged for the transfer. Emergency situations will be handled on a one on one basis.

Board Member Krista Keetch made the motion to approve the Pole Attachment Fee to \$18.50. Board Member Alan Quigley Seconded the motion.

Motion passed unanimously.

APPLICATION FEE

This also coincides with the Pole Attachment Agreement. In the agreement, it stipulates that the request is accompanied by documentation. Upon receiving this documentation, they will need to pay the application fee. The application fee is a revised fee. This fee is for the cost of labor to go out and verify each pole for structural and availability. Other municipalities were contacted about their fees. Bountiful City Power and Light's fee is \$100.00 application fee. In addition \$10.00 per pole. This is their administration fee. Kaysville City Power and Light Staff does not have a recommendation for this item.

There is 2,700 poles in Kaysville City. The amount varies from the applicant on how many poles are needed. Staff would like to keep the maximum amount per application to 50 poles.

Councilman Andre Lortz made the motion of \$10.00 per pole with a minimum fee of \$100.00. Maximum pole amount per application to 50 poles.

Board Member Alan Quigley seconded the motion.

Motion passed unanimously.

TIME OF USE FEE DISCUSSION

Andre Lortz led this discussion. The Power Commission members were given information for their consideration for a future meeting. Data has been collected for a full year at this point. This is being discussed at this time for the reason that rates have not been adjusted for 3 years. At that time the \$8.00 service charge and the 2 Tier Rate was implemented. Kaysville City just received the report that talks about the investment that needs to be made into the Electrical Infrastructure. \$500,000.00 a year for the next 10 years for upgrades to the system. This will generate sufficient funds to provide for upgrades and keep a strong reserve for the Electric Fund. Time of use is being discussed because during peak hours of the day and specific months we are paying more for the additional usage. We are hoping to make it simple for residents to see the extra charge and it will encourage conservation. Peak usage months are May 27th thru September 25th. Peak usage hours are Noon to 11:00 P.M. During this period, the usage is at or above 35 megawatts. This is the suggested target area for the time of use discussion and conservation by residents. The goal is to help residents defer their usage to a different time of day (Off peak hours). To simplify this process the peak months will be July, August and September.

Another topic for time of use is the needs of the Power Department such as expanding the Operations Center. This building is 30+ years and it needs to be expanded, as it is overflowing with vehicles, equipment, inventory and last but not least personnel. Board Member Brent Dewsnap suggested that a tour be given of the Operations Center and other facilities such as Substations. Some Board members have not had the opportunity to tour the Operations Center for a first-hand look of the situation. By doing a rate increase in the very near future, funds will be able to be put aside for future power needs and issues. The biggest thing to having a time of use in place is that the residents and the community will have an incentive to conserve energy during peak hours and peak months. This is an ongoing discussion for the Kaysville Power Commission. Additional information is available on Kaysville Live You Tube Channel where slides

of the use and cost of the power were presented to the Power Commission. A decision will be made in the May 4, 2021 meeting for a recommendation for the City Council.

EV CHARGING RATES UPDATE

No additional units have be added. Slides from the meeting that were presented are available on the Kaysville Live You Tube channel. The decision was made to collect data for an additional year before a decision can be made on how much to charge.

CALL TO PUBLIC

No one was present for this item.

ADJOURNMENT

Councilman Andre Lortz made the motion to adjourn the meeting at 8:36 p.m. Seconded by Board Member Krista Keetch. The motion passed unanimously.

Stacie Harward

Stacie Harward
Kaysville City Power and Light
Administrative Assistant