

KAYSVILLE CITY COUNCIL  
BUDGET RETREAT  
April 19, 2019

Minutes of a special Kaysville City Council Budget Retreat held April 19, 2019 at 8:00 a.m. in the Kaysville City Cemetery Office at 425 East Crestwood Road, Kaysville, Utah.

Council Members present: Mayor Katie Witt, Council Member Dave Adams, Council Member Larry Page, Council Member Jake Garn, Council Member Michelle Barber, and Council Member Stroh DeCaire

Others Present: City Manager Shayne Scott, Finance Director Dean Storey, City Recorder Annemarie Plaizier

**FY 2020 BUDGET REVIEW AND DISCUSSION**

City Manager Shayne Scott welcomed those present and explained that they would be giving an initial introduction to the FY 2020 budget. Over the next couple months the budget will be broken down during each of their City Council meetings.

Finance Director Dean Storey explained the budget in detail and reviewed the budget schedule for FY 2020. The tentative budgets will need to be adopted at the City Council's May 2, 2019 meeting. This is only a tentative approval to give the opportunity for the public to be able to view the budget. The initial Public Hearing for the FY 2020 budget will be held on June 6, 2019. The Truth and Taxation Hearing and Final Budgets will need to be adopted prior to August 17. Mr. Storey then reviewed the current positions and staffing of the departments, as well as the proposed employee compensation plan. Most departments are running understaffed and some have already asked to be able to hire more help. The city is planning to do a compensation study within the next year to look at each job description, interview employees to see what they are tasked with, as well as review the pay for that position. This will give us a better idea of where we are at in comparison with the market and see if compensation needs to be adjusted.

Council Member Adams asked if the compensation study is something that could be done internally.

Shayne Scott commented that Mr. Storey does an annual internal review, but we would like to have someone outside of the city look at things because they can do a more scientific and independent study.

Dean Storey reviewed the proposed Consolidated Fee Schedule, including changes to impact fees, utility rates and cemetery fees. It is likely that power rates will increase as our current revenues do not match the amount spent. It is something that will need to be reviewed with the City Council and Power Commission.

Council Member Garn added that Kaysville has an aging infrastructure and we need to be able to have sufficient reserves in place to replace and update the infrastructure as needed.

Dean Storey reviewed the Enterprise Funds, and the debt service under the Municipal Building Authority. Bond proceeds or construction costs for the City Hall remodel has not been built into our budget yet but will be put in once the cost estimate is finalized. There will be Municipal Building Authority Board Meeting on May 2, 2019 to review the parameters resolution.

Mayor Witt commented that she would like to hold the Truth and Taxation Hearing at their August 1 meeting before they approve the final budget at their meeting on August 15.

The City Council discussed fiber to the home and businesses within Kaysville City, and the utility based and subscriber based methods which could be used to pay for it. It was suggested that the Council look at other cities to see what has been the most successful. The City Council then discussed putting the discussion of implementing a RAMP (Recreation, Arts, Museum, and Parks) tax within Kaysville on the next ballot.

Council Member DeCaire made a motion to adjourn the meeting at 11:25 a.m., second by Council Member Garn and passed unanimously.